Dear Resident:

The (Village/City of) anticipates conducting (number of days) of leak tests in the sanitary sewer system beginning (date). A non-toxic smoke will be blown into the system to reveal leaks that allow storm water and other surface waters to enter. Locating and correcting leaks will conserve expensive capacity at the treatment facility. A photographic record of leaks will be made.

The smoke manufactured specifically for this purpose, leaves no residual or stains and has no effects on plants or animals. It has a distinctive, but not unpleasant odor. The visible smoke and odor last only a few minutes if there is adequate ventilation.

The smoke should not enter your home; if this does occur, any of the following could be the cause:

* + - The vents connected to your buildings sewer lateral are inadequate, defective, or improperly installed
		- The traps under sinks, tubs, basins, showers, floor drain, etc. are dry, defective, improperly installed or missing.
		- The pipes, connections, and seals of the building’s system are damaged, defective, have plugs missing, or improperly installed.

During the week prior to (DATE), pour water down ALL drains in your home or buildings to ensure that traps are full.

If traces of the smoke or its odor enter your house or building, it is an indication that odor from the sewer system may also be entering. This can be unpleasant, dangerous, and a potential health hazard. The location, identification, and correction of the source of any smoke entering your house is urgently advised.

The (Village/City of) Utility Department can provide assistance in locating the source entering your house; however, correction of any defects in the pipes and sewer on private property is the responsible of the owner. If smoke is observed in your home and the source is not readily identified, or if you have any questions, please call (phone number)

Sincerely,

Superintendent